

PERSONNEL ACTION

CURRENT DATE 2/25/2009
EFFECTIVE DATE 2/25/2009

CURRENT DATA EMPLOYEE I.D.# 028161
NAME Bolton TERRELL D. CODE _____ S.S. NO. _____
DEPT. NAME Police Services DEPT.# 4610 LOCATION P5-HDQTRS
Director Police Services 3185/01272
POSITION/TITLE CLASS/POSITION
1/15/2007 7/15 AK/56 \$13,551.00
EMPLOYMENT ADJ. EMPLOY ANNIV. GRADE/STEP BASE PAY RATE

TRANSFERS _____
(AUTHORIZED SIGNATURE RELEASING DEPARTMENT FORWARD TO RECEIVING DEPARTMENT) DATE

NEW DATA FILL IN OR CHECK BOX FOR CHANGED ITEMS ONLY

<input type="checkbox"/> (1) Name/Add., Etc.	<input type="checkbox"/> (1) 6 Mo. Work Test Incr.	<input type="checkbox"/> (1) Paid Military	<input type="checkbox"/> (1) Perm.	<input type="checkbox"/> (1) Elected
<input type="checkbox"/> (2) 12 Mo. Work Test Incr.	<input type="checkbox"/> (2) Suspension	<input type="checkbox"/> (2) Temp.	<input type="checkbox"/> (2) Sal/Full-t	<input type="checkbox"/> (2) Sal/Full-t
<input type="checkbox"/> (3) Merit Incr.	<input checked="" type="checkbox"/> (3) Termination	<input type="checkbox"/> (3) Part-Time	<input type="checkbox"/> (3) Sal/Part-t	<input type="checkbox"/> (3) Sal/Part-t
<input type="checkbox"/> (4) A-T-B Increase		<input type="checkbox"/> (4) Time-Limited		
<input type="checkbox"/> (5) Sal/Rng. Adj.				
<input type="checkbox"/> (6) Merit Exempt Incr.				

Please collect amount indicated on Police Issue Record #1, from Leave Payout

NAME From Leave Payout CODE _____ S.S. NO. _____
ADDRESS _____ HOME PHONE _____
EMERGENCY TELEPHONE _____ EMERGENCY CONTACT & ADDRESS _____
RELATION _____ DEPT. NAME _____ DEPT.# _____ LOC. CODE _____

CLASS/POSITION _____ POSITION/TITLE _____ GRADE/STEP _____ BASE PAY RATE _____

CDL REQUIRED Yes No SUPERVISORY POSITION Yes No

LONGEVITY	OTHER INCENTIVES
INCENTIVE/CODE	

MERIT	MERIT EXEMPT	DATE	DATA EMPLOYMENT	ADJ. EMPLOY.	ANNIV.	BIRTHDATE	REV.CODE

IF APPOINTMENT HAS PRIOR SERVICE. GIVE DEPT./FROM AND TO DATES
DEPT. (1) _____ FROM: _____ TO: _____
DEPT. (2) _____ FROM: _____ TO: _____

HUMAN RESOURCES AND MERIT SYSTEM ONLY. PENSION YES NO CODE () INSURANCE ()
SEPARATIONS: (ATTACH WRITTEN EXPLANATION) REASON: Termination / ESE INS
SEPARATION DATES: FROM 1/15/2007 TO 2/24/2009 BENEFITS DUE: ANN LV 98 HOL _____

PERSON COMPLETING FORM/PHONE _____ PERSONNEL VERIFICATION ONLY (SIGNATURE ABOVE DOES NOT CONFER MERIT STATUS)
PERSONNEL RECORDS-DATE EM 3/31/09
DEPARTMENT HEAD/APPOINTING AUTHORITY _____ HUMAN RESOURCES & MERIT SYSTEM DIRECTOR _____